



## Registration Form

Please return your completed form to Jaidan Mason at [jaidan.mason@harbourhospice.org.nz](mailto:jaidan.mason@harbourhospice.org.nz) or to P.O. Box 331 129 Takapuna.

**WHERE :** Smales Farm, 72 Taharoto Rd, Takapuna, Auckland  
**DATE :** Saturday 2 November 2019  
**TIME :** 10.00am – 4.00pm (teams must check in at 9am for an event briefing)  
**COST :** \$100 per team of 2-4 people (GST inclusive)

I wish to purchase \_\_\_\_\_ TEAM/s (at \$100)

TENTATIVE TEAM NAME: \_\_\_\_\_

Please provide my business with an **invoice** as per the details below Yes / No

COMPANY \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ (phone) \_\_\_\_\_ (email)

*If you do not require an invoice, please complete one of the four payment methods below.*

Attached is a CHEQUE for \$ \_\_\_\_\_ (made out to **Harbour Hospice Trust**)

Enclosed is a CASH amount of \$ \_\_\_\_\_

I have TRANSFERRED an amount of \$ \_\_\_\_\_ to **ASB: 12-3026-0781961-00 Reference: FU4H19**

CREDIT CARD – Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_

**By signing this document to take part in the Front UP for Hospice Challenge you and your team agree to adhere to the rules of the event:**

### EVENT RULES

The event rules are in place to ensure a safe and enjoyable experience for everyone. Please read, understand and observe all the below rules. Failing to comply with any event rule may result in team disqualification.

## REGISTERED TEAMS

On event day all participants must be aged 16 years or more. Participants aged under 16 years must have written parental consent and be approved by event organisers.

There will be a maximum of 30 teams competing. Each team will have up to four members. The team pays a registration fee of \$100 then together pledge to raise a minimum \$1,000 to participate in the event. If you are unable to meet the \$1,000 fundraising commitment you must prove that you have made sufficient effort to raise the funds. This will be approved by the Event organisers. There is a prize for the team who raises the most money.

## FUNDRAISING & MARKETING

The minimum amount of \$1,000 raised by teams to gain entry into Front Up for Hospice (2 November 2019) must be submitted to Harbour Hospice Trust (NSHT) or everydayhero by the **12pm on Friday 25<sup>th</sup> October 2019**. This includes confirmed teams that were unable to meet the \$1,000 fundraising goal. Should your team choose to withdraw, Harbour Hospice will discontinue your fundraising commitment but retain your sponsors' donations and registration fee.

All fundraising activities undertaken by participants must adhere to relevant local and national government regulations and legislation.

Understand that the amount of funds raised by your team does not include the sums paid as entry fee, nor any other previous donations or pre-existing agreements to support Harbour Hospice.

Acknowledge that by raising funds for Harbour Hospice, you are placing yourself in a position of substantial trust and that you have a moral and legal obligation to acquit the funds you raise and temporarily hold in trust for the charity accurately, honestly, responsibly and in a timely manner.

Agree to ensure that all your sponsors understand that their sponsorship donation is in support of your team's attempt at, rather than completion of, the Front UP for Hospice.

All marketing collateral for fundraising activities must include the official event logo. The logo will be sent to participants with their registration pack.

Teams agree to remove posts, comments, photos or marketing collateral that are deemed unsuitable by Harbour Hospice.

Agree that images, video and interview material taken at the event or uploaded to teams' online fundraising pages may be used by Harbour Hospice for marketing purposes.

## CHALLENGE DAY SAFETY

**There must be a minimum of 2, and a maximum of 4 nominated team members participating on event day.** All teams are invited to dress UP. i.e. Costumes will draw attention from a crowd, be more than an accessory to normal clothes.

All team members must sign in at Smales Farm by 9am on 2 November 2019. Each team must have all members present at sign in to complete final safety documentation and attend an event briefing.

Teams will be provided participant ID patches/lanyards which identify them as a participant of this event and **must** be worn by all members at all times during challenge day (2 November 2019).

Nominated team members must carry, and have operational, text capable smartphones at all times along the challenge trail on 2 November 2019.

The nominated team members must stay together between challenges. They must check in, be briefed, complete their activity and check out at each challenge together. It is the team's responsibility to ensure that they have been properly checked in and briefed at each challenge.

Volunteer marshals at challenges will not check in teams unless all team members are present.

Any team member who is injured along the challenge trail must be brought to the nearest challenge by their teammates for assistance. If the injury prevents proceeding to the nearest challenge or the participant cannot be moved, contact Event HQ immediately. If for any reason you have to leave the event urgently, you must call Event HQ as soon as possible.

Teams are asked to respect residential and local parking regulations. All normal road rules apply. Any team or walker who ignores road crossing instructions from road crossing marshals faces the risk of disqualification.

If your team has not completed its remaining challenges by 3pm, you must forfeit your current challenge then head back to Smales Farm. Contact Event HQ and a vehicle will be arranged to return you to Smales Farm.

**Questions? Comments? Keen to get involved?**

Contact **Jaidan and the team** at Harbour Hospice North Shore [nsevents@harbourhospice.org.nz](mailto:nsevents@harbourhospice.org.nz) or on 09 486 1688.

*Thank you so much for supporting free Hospice services in the North Shore community – we couldn't do it without people like you.*